



Town of Arlington, Massachusetts
730 Massachusetts Ave., Arlington, MA 02476
Phone: 781-316-3000

webmaster@town.arlington.ma.us

Minutes 03-09-11

Town of Arlington
Equal Opportunity Advisory Committee

730 Massachusetts Avenue, Arlington, MA 02476
(781) 316-3120

Barbara Boltz, Co-Chair
 Adrienne McClure, Co-Chair
 Augusta Haydock
 Jack Jones
 Tricia O'Donoghue
 Howard Winkler

Caryn Cove Malloy, Equal Opportunity Officer

Equal Opportunity Advisory Committee
 Meeting Minutes
 Wednesday, March 9, 2011
 7:30 p.m.

Present: Caryn Malloy, Barbara Boltz (Co-Chair), Jack Jones, Tricia O'Donoghue, Augusta Haydock

Absent: Adrienne McClure, Howard Winkler

Barbara Boltz chaired the meeting.

Meeting Minutes

Jack Jones moved approval of the February 9, 2011 minutes.

SO VOTED

Current Job Openings

The Committee reviewed current job openings and hiring activity. Caryn Malloy reported that the Schools are in the process of hiring a minority bus driver; she also explained that the position of Town Engineer is in process. The Committee requested a list of names from summer 2010 seasonal employment in DPW.

SO VOTED

Current Bid Projects

The Committee reviewed payroll projects from Phase 1 of the Stratton School renovation and from the Highland Fire Station renovation. The Committee noted there was not much new minority activity in the projects.

School Diversity Task Group

Barbara Boltz reported that the group had a coffee on January 25th but only three school staff attended. The group intends to email a survey to all minority teachers to get their feedback. The next meeting of the group is scheduled for March 14, 2011.

Other Business

Barbara also reported that on Monday March 7th there was a meeting of all the groups in town working on diversity issues. At the meeting they broke up in small groups and discussed better communication among the groups. There will be a *Stand Against*

Racism event scheduled in the near future. It was suggested that we check in with other surrounding communities to see how diverse their applicant pools are.

The Committee discussed considering drafting something to be distributed to Town Meeting members to support favorable action under Article 30 regarding Civil Service and new hires.

Tricia O'Donoghue requested that Ms. Malloy update the Committee's website with current minutes and agendas.

Tricia O'Donoghue moved to adjourn the meeting at 8:45 p.m. SO VOTED

A true record. Attest:

Caryn Malloy
Director of Personnel/
Equal Opportunity Officer